

**Precautionary Measures to Prevent the Spread of Coronavirus Disease (COVID-19)  
in the Shareholders' Meeting of the Company**

Due to the situation of the spread of coronavirus disease (COVID-19) currently, and the fact that the Company is still required to hold the Annual General Meeting of Shareholders of the Company (the "AGM") in order to comply with the relevant law under such situation, in the light of the concerns about the healthcare of all of the shareholders and in order to comply with the Recommendations on Prevention and Control of COVID-19 for Meetings, Seminars or other comparable events specified by the Department of Disease Control, Ministry of Public Health dated 11 February 2020 and the Guidelines for Holding the Annual General Meeting of Shareholders of the Listed Company under the Situation of the Spread of Coronavirus Disease (COVID-19).

The Company hereby informs all of the shareholders of the precautionary measures to prevent the spread of coronavirus disease (COVID-19) in the Shareholders' Meeting of the Company as follows;

- 1) The holding of the AGM will be a mass gathering which poses risks for the spread of coronavirus disease (COVID-19). Therefore, in order to prevent the spread of coronavirus disease (COVID-19), the Company requests the cooperation from the shareholders in considering the approach of granting proxy to an independent director to attend the AGM on their behalf. In this regard, the Company has opened an opportunity for the shareholders to submit the inquiry in relation to the meeting agenda or other matters to the Company by sending the questions to 909 Soi 9, Moo 4, Bangpoo Industrial Estate, Tambol Prakasa, Amphur Muangsamutprakarn, Samutprakarn 10280, Thailand. Fax: +66 (0)2 709 2833 (Attention: Ms. Wilailak Funghanakun, Company Secretary) by March 30, 2020 or at least half an hour before the beginning of the Meeting
- 2) In case where the shareholders wish to attend the Meeting in person, the Company hereby informs the procedures of the Company and the preparation of the shareholders to prevent the spread of coronavirus disease (COVID-19) in the Shareholders' Meeting of the Company as follows;
  - 2.1) The Company will provide the screening station and measure the body temperatures of all of the meeting attendants before entering the meeting venue. In this regard, the Company requests the cooperation from the shareholders in case where there is the shareholder with the following symptoms, the Company reserves the right to isolate such shareholder to attend the Shareholders' Meeting in the area specifically designated for the shareholders exhibiting suspected symptoms. Any one of the following symptoms is deemed a suspected symptom<sup>1</sup>.
    - 1) Having a fever (having body temperature above 37. 2°C);
    - 2) Coughing, having a sore throat, panting or having respiratory symptoms;

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<sup>1</sup> With reference to the Notification of the Ministry of Public Health Re: Names and Presenting Symptoms of Dangerous Communicable Disease (No. 3) B.E. 2563 (2020)

- 3) People travelling to or making transit stops in the risk countries<sup>2</sup> and returning to Thailand for less than or equal to 14 days before the date of the Shareholders' Meeting of the Company.
- 2.2) The Company will prepare stations for hand washing or alcohol-based sanitizing gel for all of the shareholders. The shareholders are requested to wash hands with soap or alcohol-based sanitizing gel before and after attending the meeting.
- 2.3) Throughout the period of the Shareholders' Meeting of the Company, the Company would like to request the cooperation from the shareholders, for both of the shareholders who are asked to be isolated and the shareholders who pass the screening process, to comply with the recommendations as follows;
- Please wear the face mask at all times;
  - Please wash hands frequently with water and soap or alcohol-based sanitizing gel;
  - Avoiding touching your facial area (eyes, nose, mouth) with unwashed hands;
  - Avoiding jointly using and touching/contacting objects with others;
  - People with symptoms of fever, cough, rhinorrhoea, sore throat, panting or shortness of breath are requested to leave the meeting room or contact the officers of the Company. The officers of the Company reserve the right to send the shareholders with such symptoms to be treated at home, accommodation or hospital, as the case may be.

The Company sincerely thanks all of the shareholders and wishes to receive your kind cooperation on this matter, for the sake of good healthcare of all of the shareholders.

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<sup>2</sup> Risk countries mean countries or territories which are risky to be infected with COVID-19, pursuant to the Notification of the Ministry of Public Health Re: Territories Outside the Kingdom of Thailand Defined As Disease Infected Zones of the Coronavirus Disease 2019 or COVID-19 Outbreak B.E. 2563 (2020) dated 3 March 2020 (the "**Notification**"), i.e., 1.) Japan, 2.) Federal Republic of Germany, 3.) Republic of Korea, 4.) Republic of China (including Macao Special Administrative Region and Hong Kong Special Administrative Region), 5.) Taiwan, 6.) French Republic, 7.) Republic of Singapore, 8.) Italian Republic and 9.) Islamic Republic of Iran. In this regard, if the Ministry of Public Health announces additional list of risk countries under the Notification before or on the meeting date, such additional countries or territories are also included.